



## Certified Food Manager

**Key Information:** 2009-10 Workforce Florida, Inc. Technical Skill Attainment list. This certification is on the CAPE funding list for 2009-10. The DOE certification code is IFSEA001.

### GENERAL EXAM INFORMATION

The Certified Food Manager is administered by the International Food Service Executive Association (IFSEA). You can access their website by clicking on this link:

[http://www.ifsea.com/professional\\_inside.cfm?catid=9285](http://www.ifsea.com/professional_inside.cfm?catid=9285)

The certification is for food professionals who have fewer than three years experience in the industry. The 80-question exam tests knowledge of the following:

Basic Cooking	Human Resources and Management
Beverages and Wines	Menu Development
Dining Room Service	Purchasing
Dining Room Setup	Accounting and Cash Management
General Industry Knowledge	Sanitation

### TEST PREP

There is a study guide that is included in the exam package. See below for more detail.

### TAKING THE EXAM

The Certified Food Manager Certification exam is a written exam that must be administered by a proctor. (Other exams are available on line. This one is not.) If you don't use a proctor who is already on the approved list, the new proctor must submit an application.

(<http://doclibrary.com/ASC19/DOC/ProctorApplication4356.pdf>) The application must be mailed or faxed. IFSEA does not accept the application in any other format, so allow time for the process to be completed.

IFSEA Members pay \$159 for the exam. The cost includes a study guide, the exam and shipping and handling. Non-IFSEA Members must pay a fee of \$208. The increased cost includes the same items listed for IFSEA members as well as a 1-year introductory IFSEA membership.

To take the exam, you must submit an application for certification. Click here to go directly to the page with instructions: [http://www.ifsea.com/professional\\_inside.cfm?catid=9288](http://www.ifsea.com/professional_inside.cfm?catid=9288)