



Certified Health Unit Coordinator (CHUC)

Key Information: 2009-10 Workforce Florida, Inc. Technical Skill Attainment list. Certification is on the CAPE funding list for 2009-10. DOE certification code is NAHUC001.

GENERAL EXAM INFORMATION

Certification as a health unit coordinator by the NAHUC demonstrates basic knowledge and skills in areas related to coordinating a health unit. Certification is valid for three years. To maintain certification status, each CHUC must recertify during the third year following initial certification and every three years thereafter.

The Health Unit Coordinator Certification Examination measures knowledge and skills in areas of job performance that the NAHUC Certification Board regards as essential. There are 120 questions. The first 20 questions are pre-test questions that are not scored. There are 100 scored, comprehensive questions based on job-related objectives to answer in the two and one-half hour period.

All tests are reported as “scaled scores” to insure that all candidates have the same advantage regardless of which test they take. The questions are multiple choice and are adjusted for minor differences in difficulty

TEST PREP

You can order a candidate handbook by visiting the web site that you can access by clicking here: http://www.nahuc.org/Certification/cb_exam.htm or contact the NAHUC national office toll free at 888-22-NAHUC. An outline of the material to be tested, a list of study materials, sample test questions and vital information is included in the candidate handbook. The exam questions are based on the certification exam content outline created from the national job task analysis. The content outline is also posted on the web site. There is a hyperlink on this page that will take you to the webpage where you can register for the exam. (This link will give you direct access to the registration page: <http://www.goamp.com/CandidateInformation.aspx>. On the registration page select **1)** Healthcare **2)** National Association of Health Unit Coordinators and **3)** Health Unit Coordinators Examination.

TAKING THE EXAM

AMP offers year-round electronic testing. The list of exam sites includes a Sarasota location. You can call AMP at 888-519-9901 or visit www.goamp.com for other locations if you would like.

The exam fee for non-members is \$175. NAHUC members are eligible to receive a reduced examination fee of \$150.