



**ADULT, CAREER AND TECHNICAL EDUCATION DEPARTMENT**  
**Application for ACT Mini Grant Funding**  
**Curriculum Development**

Two grant writing opportunities will be offered to teachers to come update their curriculum while implementing industry certification and reading strategies. It is critical to meet the needs of the students of Manatee County in CTE programs. The first submission opportunity for teachers is **November 15** with the second being **February 15**. If you wish to apply to receive funding first semester all application materials must be submitted by the dates stated above. An individual teacher may submit an application and receive up to \$500.00 after satisfactorily meeting with the Secondary Vocational Program Specialist to monitor progress. Industry certification and the incorporation of reading strategies must be evident, while leading to student academic success.

Please type information.

1. Teacher Name \_\_\_\_\_ School Name \_\_\_\_\_

2. Introduction: State the need for this curriculum update.

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Program Name \_\_\_\_\_ # \_\_\_\_\_

Course Name \_\_\_\_\_ # \_\_\_\_\_

How will you document student gains in achievement through completing this initiative?  
Student gains must be measurable.

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How will this initiative change the delivery of instruction (focus on reading/student achievement)?

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Identify by the implementation of a chart the standards, benchmarks and industry standards to be integrated. If industry standards do not exist for your program what steps will you take to create them?

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### 3. Project Description:

Collect and document achievement gains for your identified students that will be directly affected by this project.

- a. What will be the outcome of you completing this project? How will students benefit?
- b. "Reading" is the focus for the school district, with that in mind, a primary focus on this project will be for you to incorporate reading strategies throughout your curriculum. How will you chart and document student achievement gains while completing this project? What instrument will you be using to measure student achievement? What will be your baseline data?
- c. Identify 3 of your students who have scored Level 1 on the FCAT and write a lesson to be used to specifically focus on one deficiency. Attach Clear View/Performance Matters you used to identify these deficiencies. Attach this documentation.
- d. What test will be used to credential your students with industry certification?
- e. Identify 10 students that will earn industry certification during the time of this curriculum project.

### 4. Allocation Request:

What funding is being requested? \_\_\_\_\_

Total Amount Being Requested From the ACT Department \$ \_\_\_\_\_

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(Principal Signature) (Date)

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(Teacher Signature) (Date)