

**Adult, Career and Technical Education (ACT)**

**Update #12 - December 2001**

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**Staff Updates (Kelli Kennedy)**

Kelli Kennedy will be joining the staff in the Adult, Career and Technical Education Department as the new Tech Prep Specialist. She will be working two days in Manatee County two days in Sarasota County and one day a week at MCC. Kelli has been the Career Connections Coordinator at Southeast High for sometime now. She has experience writing grants, and currently serves on the Education and Workforce Development Committee of the Manatee Chamber of Commerce. Kelli participated in Leadership Manatee 1999-2000, is a member of the School Improvement Committee, Curriculum Committee, Back to School/American Education Week Committee and is the sponsor of the Seminole Chapter of Future Business Leaders of America (FBLA). She has an M.S. in Educational Leadership from the University of South Florida and a B.S. from Mercer University. Welcome Kelli.

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**Staff Updates (William Gaynor)**

William Gaynor will also be joining our staff as the Career and Technical Education Specialist. Bill comes to us with a variety of valuable experience which includes: a background in performance improvement, business coach/mentor, customer service, consulting, management/operations, technology, corporate training, adjunct professor and secondary school teaching experience. Bill has an MBA from the University of Maryland and a B.S. from the U.S. Coast Guard Academy. Bill taught at the Chattanooga State Technical College and the University of Tennessee. Bill has over ten years of senior corporate management experience in business operations and financial management (just to list a few). He created and delivered total quality management, leadership, and continuous quality improvement seminars. He also worked as a CFO, CIO and Controller/Auditor for some very large companies. Welcome William.

We are lucky to have such great personnel working for ACT. Both Kelli and Bill will be real assets to the Department.

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**Count Down To The Fair:**

The Manatee County Fair (January 17th through the 26th) is just around the corner. Everyone is pitching in and working on the booth where we will showcase all of your great programs. We are also set to showcase Manatee Technical Institute and all of the opportunities there. Please make sure you are working on your display boards (sent to each department head last month) and see your Career Connections Coordinators/Advisors to sign up for times to man the booth (plus free tickets to the fair for your efforts). We have listed the tentative schedule for the free sessions that will be offered in the Kendrick Building by MTI: 1/17 Carpentry 7-9pm, 1/18 Dental 1-3pm, ESOL 3-4pm and 6-9pm, 1/19 Culinary Arts 1-3pm, 1/20 Electronics 2-3:30pm, 1/21 Travel 6-7pm and 7-9pm, 1/22 A+ 4-5pm and 6-8pm, 1/23 Auto 6-7, 7-8, and 8-9pm, 1/24 Marine (out) & Welding (in) 5-9pm, 1/25 Bus.1-2pm, CISCO 4-5pm and 6-9pm, 1/26 Drafting 1-3pm.

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**NASA Educational Workshops:**

The National Aeronautics and Space Administration, in partnership with the National Science Teacher's Association (NSTA), offers NASA Educational Workshops (NEW) to allow K-12 teachers to use the NASA missions, facilities, human resources and programs to support and enhance their knowledge and skills in science, mathematics, and technology education. Educators will observe NASA's state-of-the-art research and development through direct interaction with NASA scientists, engineers, technicians and educational specialists. Participants will practice hands-on instructional approaches to integrate science standards in teaching; acquire and use NASA curriculum and support materials; work with colleagues to model teaching, learning, assessment and professional development strategies called for in the science, mathematics, geography and technological literacy standard; see NASA research in action and meet with scientists and engineers. For more information please contact NASA at 703/312-9391; e-mail, <[new@nsta.org](mailto:new@nsta.org)>; Web site, <<http://education.nasa.gov/NEW>>.

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**MOUS Certification Challenge**

At the November 29<sup>th</sup> high school department chair meeting held at LWRH Mr. Greg Getter, DDC Publishing, presented a hands-on workshop for participants to "get their feet wet" with the Microsoft Office User Specialist (MOUS) program. Participants were given the opportunity to log on and actually go through a timed practice test. The test was scored to give them first hand experience as to what the program and tests are all about. Books and practice materials have been ordered for all schools that were interested (if we missed your request just let us know and we will get you what you need). We would like to see our teachers who teach with Microsoft Office to become MOUS certified (at our cost for the test and materials). All of the ACT School Support Staff will become MOUS certified in at least one area before the end of this school year as a way to show our support for this new industry standard.

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**SEHS Brings Home Winners From Miami**

Under the direction of Chef Bert Spagnola, Lydia Hancock and Vanessa Davilla traveled to Miami and came back winners in the National Gingerbread House Competition. Out of approximately 100 entries Lydia scored in the top ten and won a \$2,000 scholarship to Johnson & Wales and a \$100 gift certificate. Vanessa came in 2<sup>nd</sup>, taking home an \$8,000 scholarship and a \$300 gift certificate. Congratulations to both!

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**CHOICES Software Update**

At every school in the district your students have access to CHOICES (a career development program). We know that many of you have this in your lab and this is one area that we should be teaching in every ACT program in our County. If you are interested in obtaining updated, free CHOICES software, please contact Chris Gregor, DOE CHOICES coordinator at 850/487-0429 or [gregorc@mail.doe.state.fl.us](mailto:gregorc@mail.doe.state.fl.us).

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### **National Teachers Hall of Fame**

The National Teachers Hall of Fame honors five outstanding pre-K through 12<sup>th</sup> grade educators each year. Teachers receive permanent recognition in the National Teachers Hall of Fame in Emporia, Kansas. Inductees are awarded a scholarship for \$1,000 for a teacher education student in their school district and a stipend for \$1,000 from the Horace Mann Companies. They will also receive \$1,000 in materials for their school district from Scott Foresman/Prentice Hall and a Hall of Fame ring and lapel pin. Ceremonies are held in Washington, DC and in Emporia during the month of June. Nominees must be certified pre-K through 12th grade teachers who have taught at least 20 years full time in a public or private school setting. Postmark deadline for packets is February 15, 2002. For more information contact the Hall of Fame at 1-800-96TEACH or visit their web site at <<http://www.nthf.org>>

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### **FCAT Information**

The DOE has expanded the FCAT Explorer (an internet support tool for FCAT). This is available to all public schools at no charge. Students and educators are able to access information from it that focuses on 10th grade math. 144 math practice problems are provided to help students prepare for the FCAT that are related to the Sunshine State Standards and are FCAT-like multiple-choice and gridded-response items. The site now has areas providing assistance with 4th grade reading, 5th grade math, 8th grade math, and 10th grade math. The site also provides resources for parents and teachers that include ways to encourage lifelong learning, test taking guidance and curriculum resource materials. This site can be accessed through <<http://www.myfloridaeducation.com>> or at <<http://www.fcatexplorer.com>>

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### **Special Offer For BTE Teachers:**

A FREE Demonstration CD, the NEW 21st Century Edition of THE BUSINESS DISC: How to Start & Run a Small Business. There is absolutely no obligation. The program has been adopted nationwide by the US Small Business Administration's Business Information Centers. The program is used by high schools, tech centers, community and four-year colleges and universities. THE BUSINESS DISC is a two CD-ROM multimedia simulation that uses nearly two hours of audio and video to guide students through the process of writing a business plan and then simulates the operation of their business for a calendar year. For more information visit the Web site at <<http://businessdisc.com>> or call Ralph France, MITEC at 800-526-0526.

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### **Example of a Program and Practice Summary:**

Last week at our monthly Career Connections Staff Meeting we discussed how beneficial program information could be if everyone could have access to it. We are referring to the Programs in Practice Grant where each ACT teacher has \$400.00 to travel to see other programs that teach the same thing that is being taught in their classroom in this county and other counties around the state. Upon return to Manatee County a short summary with photos is being mailed to all teachers that teach in the same content area so they can have the benefit of the visit without the time or expense of taking a day off from school to see the exact same program. We have included a portion of the summary (below our signature block at the end) from Bert Spagnola, Family and Consumer

Science teacher at Southeast High School, for your reading enjoyment. We will try to gather up all summaries and post them in a folder you will all have access to on the system. Content area teachers will still receive them as they become available.

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**Last Word:**

The happiest of people don't necessarily have the best of everything; they just make the most of everything that comes their way.

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**Have a safe and wonderful holiday!!!**

ACT School Support Center Department

Marge DiBello  
Bill Gaynor  
Kelli Kennedy  
Trish Litton  
Debbie Revell  
Doug Wagner

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**Example of a Programs in Practice Summary from a visit made to Miami-Dade Schools.**

November 8th through the 11th I spent in North Miami at Johnson & Wales University with two of my students who were finalists in a competition. **Johnson & Wales** is a University with 5 campuses and has many areas of study. Some programs are fashion design, technology and business, as well as Culinary Arts.

I suggest if you're not familiar with the school you contact the local representative and have her stop by and talk to you about the courses and services they provide to the students. Robin Phifer is her name email address is: Robin.Phifer@jwu.edu. Enclosed are pictures from the tour of the **Culinary Department** in North Miami.

I also visited **Douglas MacArthur alternative high school**. This school is an alternative school that offers many vocational courses, including Food Service. This school is for drop out prevention and "at risk students". The enclosed pictures are of their facilities. The program begins the year with "seed" monies and then the program must self sustain itself through sales of food to the staff and faculty. The students prepare lunches and serve in the dining room. Although the class is small it is very well equipped. The class size was from 10 to 12 students.

I left MacArthur for **Miami Lakes Technical Center/High School** about 12:30 (see photo "traffic"). Finally got there as they were finishing lunch. This was a beautiful facility, clean and modern. Dale Brubaker was the person in charge of the Culinary Arts program and is quite proud of it. It has Adult students as well as high school students in it's vocational programs. This works extremely well as the adults are also mentors to the high school students. It produces a more

professional atmosphere for everyone. The Culinary class produces restaurant quality food and service for their faculty and staff. The kitchen was one of the cleanest kitchens I've ever seen and well organized. Dale has done a remarkable job with this program. He has two other Chef instructors that help him oversee the 30 plus students in their program. They produce over 300 meals a day including baking their own breads and pastries. The students of the school have the option of eating in their cafeteria or having the regular scheduled school lunch. From what we saw most opt for the Culinary classes food.

The two last pictures are the other reason for going to Miami. Two of my Culinary Arts students were finalists in a competition at Johnson & Wales University. Together they won \$10,000 in scholarship money and their entries were on display at the Aventura Mall.

Submitted by, Bert Spagnola, Southeast High School