

## **Adult, Career and Technical Education (ACT)**

### **Update #4 – May 2001**

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#### **CAMP TECH PREP: Blueprint for the Future**

June 18-21 is the date of this year's Camp Tech Prep. If you would like to take advantage of the opportunity to participate in **hands-on activities** at Manatee Technical Institute, earn **24 inservice points** AND get **\$15.00 an hour** for training, please **register by May 21**. There will be a registration form in your staff mailbox in the next couple of days. Registration is capped at 25 participants from Manatee County. The sooner your registration is in, the sooner you will be learning how to give your students a "Blueprint for the Future!" Call Debbie Merrill (741-7298) or Marge DiBello (741-7747) if you have questions!

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#### **USA Today's All-USA Teacher Team**

USA Today seeks 20 excellent teachers (or teacher teams of no more than five) for this year's All-USA Teacher Team. Each of the 20 winners' schools will receive \$2,500 to be used for instruction and will be featured in October in USA Today. You must be currently active, full-time, certified K-12 teachers and instructional teams at a public or private school in the United States or its territories. A teacher or instructional team may be nominated by anyone, including students, former students, parents, colleagues, staff members or administrators. To download a nomination form, access the Internet at the following address:  
<<http://usatoday.com/life/academic/2001/tintro.htm>>

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#### **New Family and Consumer Sciences Middle School Course**

Frameworks have been developed and are in place for a new middle school course **Career Discovery – 8500140**. Career Discovery is a multi-credit course geared to help middle schools develop programs, which feed into magnet schools. You can download this new course (PDF or Word format) on the Florida Department of Education curriculum frameworks page at the following address: <[http://www.firn.edu/doe/bin00079/fc/fc\\_frame.htm](http://www.firn.edu/doe/bin00079/fc/fc_frame.htm)>

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#### **Student Leadership Displayed at County FFA Banquets**

Our county has held five FFA banquets this year. Each banquet has been outstanding in it's own right! The leadership skills displayed by the students were exemplary and a true testimony of the dedication of our teachers in Manatee County. It was great to have our school board members and Dan Nolan, Superintendent, get to see some of our very finest students in action! Congratulations to: **Haile - Liz Keefe; Lakewood - Dave Jackson; Lincoln - Gary DeWitt; Palmetto - Dan West; and Southeast - Mike Buckley!**

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#### **Manatee County TechEd Teachers Attend State TSA Conference**

Over 1000 students, teachers and administrators descended on Seminole County to attend the 23rd Technology Student Association (TSA) Annual Conference and Competitions. Students from all over the state came together to compete against their peers in 110 minds-on hands-on events that captured the attention of local legislators, community leaders, the evening news, local newspapers and even USA Today. Thank you **Steve Harvey, Greg McGrew** and **Dan Crumpler**, all of whom attended to help judge events and learn how to implement this Career and Technical Student Organization (CTSO) into their programs for next year in Manatee County.

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#### **Industry Certification**

Bayshore High has been busy focusing on certifying career and technical education programs. An Industry Standards Review Panel was formed to analyze the curriculum of existing

career/technical programs at BHS and to recommend curriculum modifications. Those students displaying curriculum success who have mastered all identified industry skills will receive an Industry Skills Certificate. This certification will become part of the students' portfolio. For more information contact **Lynda Jacobs**, Career Connections Coordinator at Bayshore High School at 747-6926 extension 8160.

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### **Completion Codes for Final Class Reports**

All career/technical teachers should have received their Final Class Reports from our office. If you teach students who are "vocational completers" or "potential vocational completers" then code your Final Class Reports as follows.

\* **Termination Code:** The termination code indicates the status of the student at the end of the year (secondary).

#### **\* Code Definition:**

**C** A student who has completed a planned sequence of competencies or courses and has met all of the requirements of the institution for occupational completion. This student has achieved one or more literacy completion points or occupational completion points and exited the program.

**S** A secondary student, who has achieved an occupational or literacy completion and exited the program, but is still in secondary school.

**R** A student who is remaining in the occupational instruction program.

**Z** None of the above.

\* **Coding Hints:** Vocational Termination Code "Z" may be used for students with a job preparatory student intent, when appropriate. For example, such a student who has exited without achieving an OCP, must be coded "Z". Code "S" is to be used only for grades 9-11 secondary students. Be sure that codes "C" and "S" are used only for students who achieved OCPs AND EXITED THE PROGRAM.

\* **Completion Point Code:** This code is use for vocational students to identify the occupational completion points achieved by the student during the term or year (secondary).

· If the student leaves the program and gets a "Z" Termination Code, enter code "Z" in the left position and leave the other five positions blank.

· If the student did not achieve a completion point during the year being reported and is continuing, the Completion Point for the current year should be blank for all six positions.

· If the student is exiting and has attained a completion point in an earlier year, the completion point for the current year should be blank for all six positions, if no additional completion points were earned during the current year. Termination Code should be "C" or "S".

Keep in mind that this year (2000-01) is an audit year. Career/technical programs will go through an audit this summer! If you should have questions, please contact Trish at 741-7229 and together we'll get your reports done. Many courses are not affected by these codes. Check with your department chair if you are unsure of the required coding for a particular course you teach.

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### **Registration and 4 Year Planning**

The **Career Connections Coordinators** have been working very hard to recruit students for Vocational Programs offered on high school campuses. Every middle school student in the 8th grade had the opportunity to hear a presentation about choosing high school courses to help

them meet their career goals. Each student also worked through completing a four-year plan, which helped them to see the value of taking all the courses that make up a vocational program. Coordinators are also involved with similar activities for 9-11th grade students during the registration period. The end result? Higher enrollments of students who have chosen to take specific vocational courses!

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**End of the Year (Update # 5) Dinner/Meeting “Soar To New Heights with Your ACT Team”**

We are very pleased to have heard from so many of you, indicating that you will be joining us at the end of the year dinner on May 17, 2001. For those of you who teach at the middle school level, and have conveyed that you will have a difficult time getting to the restaurant by 3:30 p.m. - please see if there is a sub scheduled for your school that day with a free sixth period, or a nearby teacher who can take your class for the last few minutes. If not, just get there when you can.

We have reserved a room at the Olive Garden (4420 14th Street West) from 3:30 to 6:30 p.m., and we have several choices for you on the dinner entrees. All dinners will include freshly baked breadsticks, your choice of homemade soup (Minestrone, Pasta e Fagioli, or Zuppa Toscana) or garden-fresh salad, drink (soft drink, milk, coffee, tea or juice with complimentary refills), and vanilla ice cream for dessert.

Please mark which entrée you would like to have, and whether you would prefer the soup or salad with your meal, and we will place the order in advance so that we won't all have to wait through the ordering process. Return this form to Debbie Revell in the ACT office (215 Manatee Avenue West) or e-mail your choice to her by May 11th.

Name: \_\_\_\_\_

Content Area: \_\_\_\_\_

Soup \_\_\_\_\_ or Salad \_\_\_\_\_ (Please check one)

(Please check one from the list below)

Spaghetti with meat sauce \_\_\_\_\_  
Lasagna classico \_\_\_\_\_  
Eggplant parmigiana \_\_\_\_\_  
Fettuccine alfredo \_\_\_\_\_  
Cheese ravioli \_\_\_\_\_  
Soup/salad/breadsticks(only) \_\_\_\_\_

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**Preliminary May 17, 2001, Meeting/Dinner Agenda**

Enclosed are a few of the topics that we will be talking about to the group as a whole, if you have issues that you feel the entire group would benefit from, please e-mail them to us at the county office and we will try to get them on the agenda.

1. Recruitment of students to career/technical disciplines
2. 19 Credit Rule
3. Active Career and Technical Student Organizations (CTSO) Involvement
4. Development of Advisory Committees working with business partners (nuts & bolts)
5. Involvement in the content area professional organizations
6. Final Class Reports (Accuracy linked to funding)
7. Funding requests from ACT (proper steps to ensure accuracy of reimbursements)
8. Image of Career Technical Teacher within the School
9. Role of Career Connections Coordinators within the district
10. Development of school-to-school communication/sharing (networking)

11. Industry Certification
12. Legislative Update For ACT Programs

We're looking forward to seeing you on the 17th.

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**Request For Pictures**

The Florida Department of Education (DOE), Division of Workforce Development is looking for high quality pictures that show classrooms, labs, and field work for career and technical education programs. They are needed to supplement an article that is appearing in Florida Trend Next magazine. All program areas that are on this e-mail list are part of the article. If you have any photos that you would like to have considered please send them to us in the county mail or e-mail them to us by May 11, 2001. We will see that they are delivered to the proper contact at the DOE.

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Last Word:

The World Will Not Change Until Our Way Of Thinking Changes.

*Albert Einstein*

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Thank you,

**Marge DiBello  
Trish Litton  
Debbie Merrill  
Debbie Revell  
Doug Wagner**