

Update #30

November 28, 2003

Adult, Career and Technical Education (ACT)

Manatee County School District

January 6, 2004 District In-service – Half Time Spectacular!

This year's District In-service Day will be held on January 6, 2004, at Bayshore High School. The day will begin with secondary mini-sessions scheduled between 8:30-11:30 a.m. followed by an afternoon general session held at the Civic Center. There will be plenty of sessions specifically geared toward career and technical teachers. Sessions identified for our teachers will include the following topics: Construction Technology Careers (CTC), Pitsco Leaders in Education (great hands-on applied learning activities for all), Laser Technology, Oracle, Bright Futures/Gold Seal, National Board Certification (our very own Bonnie Condor) and a session on Magnets and Academies. Be sure to peruse the materials that will be distributed through the Staff Development office (Intranet) and mark the sessions you wish to attend. Seating will be limited so be sure to check in early and get a seat!

2003 Farm City Week:

This year's Farm City Week (FCW) was set into action with Ralph Garrison, Chairman and Trish Litton taking the Farm City Week Proclamation to the Board on November 3rd. Board members received a 2003 FCW mug full of goodies and FCW literature. This year's theme "Vegetable Crops in Manatee County" proved to be challenging to Lakewood Ranch, Southeast High and Lincoln Middle students who all participated in the annual essay contest. This year's winner Alyson O'Shea, SEHS and her parents were honored at the Historical Luncheon where she received a check for \$75.00 and a beautiful plaque. Others receiving recognition were Lee Coarsey, SEHS; Zachary Putnal, LRHS and Danika Loggins LMS. Alyson's essay appeared in the Bradenton Herald. Other events celebrating Farm City Week included Ag Venture, Farm City Week Tour and the Tomato Festival and Rodeo. Congratulations to all who worked so hard to be a part of this event.

Joint Department Chair Meeting Set For December 9, 2003:

Our next department chair meeting is set for December 9, 2003 at Johnson Middle School. We will meet from 4:20-5:20 p.m. With this meeting being the last one prior to the holiday season let's all plan to bring with them one success story! This may be in the form of a student success within the career and technical educational department at your school, or perhaps a personal success of one of your teachers! Think along the lines of achievements, overcoming challenges or a specific accomplishment of students or teachers within the ACT Department at your school. See you on the 9th. The meeting promises to be chuck full of important information! You won't want to miss this one!

Curriculum Mini Grant Funding Completed!

This first round of curriculum mini grants proved to be successful with the ACT Department approving \$12,000.00 for the purpose of curriculum development within various career and technical programs across the county. Marcia Maier and Judy Millard at MTI will develop curriculum to incorporate the skills to enable the program to meet the accreditation requirements of the National Accrediting Commission of Cosmetology Arts & Sciences (NACCAS). MaryAnn Kauffman, BHS will development curriculum for the newly offered course New Media and Digital Imaging Fundamentals within the business department. Linda Francis, Brenda Ayres and Anna Golub at MTI plan to work collectively on the development of new curriculum after the adoption of three new textbooks within their department. The grant process will involve the awards meeting and submitting developed materials three times to the ACT Department to ensure a successful end product. Seven other submissions were received but were viewed more closely as being equipment requests than actual curriculum development. All seven requests were funded by the ACT Department. The next submission deadline is February 2, 2004. Be sure to begin the application process right away! Don't hesitate to call for guidance prior to this next submission date.

Get Them While They're Hot!

Hot off the press - the 2003-2004 Tech Prep Program Guide is here. This guide contains all the most up-to-date information available on Tech Prep Career Pathways. It also has valuable information on required credits, Gold Seal Scholarship, CTSOs, and a graduation planner. This guide is used in conjunction with in-class Tech Prep presentations. So schedule yours today. Just call or e-mail Kelli Kennedy for available dates.

Tech Prep On The Road:

Over the next several weeks the Tech Prep train will be visiting all 8th graders in Manatee County. The purpose of these visits is to promote Tech Prep and all the great career and technical programs offered in this district. If you would like to join us for a presentation please feel free to do so. It's a great way to learn about Tech Prep. Just check with your 8th grade guidance counselor to see where we will be when we visit your school. The following is a list of dates for the schools that have been scheduled. November 24 - Lincoln Middle, December 1- Johnson Middle, December 3 - Johnson Middle, December 5 - Lincoln Middle, December 8 - Lee Middle, December 9 - King Middle, December 15 - Harlee Middle, January 7 - Manatee School for the Arts, January 8 - Manatee School for the Arts, January 13 - Haile Middle, and January 16, 20 - Sugg Middle School.

National Board Certified Teachers Update:

Congratulations to Bonnie Condor!! She has just joined the group who have worked so hard to become National Board Certified. Bonnie is a Business Technology Education (BTE) teacher at Bayshore High School and joins Vicki Cunningham, BTE teacher at Haile Middle School who received this certification last year. We now have two secondary teachers in the Adult, Career and Technical Education Department in Manatee County to achieve this prestigious honor.

Career Voyages Soaring High:

The Department of Labor announces Career Voyages web site. Earlier this year Secretary of Labor Elaine L. Chao announced the launch of Career Voyages web site, an electronic tool meant to help bridge the gap between education and workforce skills. The web site is part of a larger, more comprehensive effort to link the educational community with the world of work. "Career Voyages helps young people learn about the high growth industries where many opportunities await them, and employers find the skilled workers they need to keep our country strong and competitive" said Chao. The new web site features detailed information about the fastest growing industries and occupations, the skills and education required to prepare for them, job openings by area, and wages, licensing requirements and growth rates for numerous occupations. Although some career paths described on the web site require a four-year degree, Career Voyages expands postsecondary opportunities to include on-the-job training, apprenticeship programs for skilled trades, and two-year professional degree programs that lead to promising careers. To access Career Voyages, visit <http://www.careervoyages.gov/>

FBLA State Fall Leadership Conference Success!

This year's FBLA fall conference was held in Orlando November 21-23 at the Rosen Center. We had a record-breaking crowd from Manatee County with 100% of our high school advisors attending. The officers and state advisors put on a wonderful conference that was enjoyed by all. We would like to thank the following advisors who gave up their nights and weekend to attend this important event (Gayle Twitty, Wilda Svoboda, Lori Kish, Judy Bodmer, Cindy Rees, Bette Brown, Bonnie Condor, Sally Rikard, and Lil Maddox).

Harlee MS Shows Leadership:

We are honored to announce the promotion of Linda Chambers, technology education teacher at Harlee Middle School as the new Florida Technology Education Association (FTEA) Region IV President. Linda graciously accepted the call to serve her profession and was installed last month at the state-wide conference. She is now an official member of the FTEA Board. Please pass the good news around that one of Manatee County's finest has once again taken on a very large new challenge. We know that Linda will make us all very proud of her work.

Manatee County FBLA Attends Nationals:

After receiving the honor of a 1st place win in Web Design at the State competition last spring, Bayshore's FBLA team traveled to Dallas, Texas, during the summer to compete at the national competition. The team was accompanied by advisors Bonnie Condor and Lil Maddox. Also joining the Bayshore group was Sara Croome from Lakewood Ranch High School who was competing in business math. The National Leadership Conference brings students together from throughout the country and concludes the year's activities and sets the stage for the upcoming school year. In addition to participating in the national competitive events, members and advisors participate in business-related and leadership development workshops, tour businesses, and elect national officers. One of the highlights of NLC is the opportunity to network with others from around the country. Although the students did not place against the strong competition at Nationals, everyone agreed that it was an incredible experience to be the first group in Manatee County history to earn the right to attend the FBAL National

Conference. Being able to participate at Nationals has made the students more determined to work harder so they will have the opportunity again this year. We wish them well in this endeavor.

Second Annual CTSO Leadership School Big Success:

During a warm Saturday morning last month, Manatee County Career and Technical Student Organization (CTSO) Advisors loaded up their students and headed to our very own Second Annual CTSO Leadership School from 8:00 a.m. -12:00 p.m. at Palmetto High School. A keynote speaker in the auditorium kicked off the general session motivating students to strive for excellence as they make plans for their 2003-04 school year of events. The event provided the perfect forum for students to learn about leadership, communication, parliamentary procedure, teamwork and goal setting. The event came to a close with students reporting back to the auditorium for the spirit award where Manatee High School claimed the top award again this year from the participating HOSA, FCCLA and TSA chapters. A special thank you goes out all of the CTSO Advisors who participated and to Mike Buckley (FFA Advisor at SEHS and the master mind behind this event) for his outstanding efforts to make this dream a reality that is changing lives with this uplifting experience for students and advisors.

Manatee County FCCLA Shines:

October was a glowing month for Manatee County FCCLA Chapters! Nine school chapters (a record number for Manatee County) affiliated with Nationals, State, and Districts; namely: Bayshore High, Braden River Middle, Harlee Middle, King Middle, Lakewood Ranch High, Manatee High, Palmetto High, Southeast High, and Sugg Middle. These chapters (over 120 advisors and students just from Manatee County) went to the District VIII Leadership Meeting on November 20th at Day Springs in Ellenton. This year's state theme was "Be All You Can Be in FCCLA". The students had a great time while making the meeting a huge shining success by competing in various competitions and learning all they could about FCCLA.

2002-03 Expenditure Sheets On Track:

Last week MTI administrative staff plus each career and technical education secondary teacher received a printout of his or her 2002-2003 ACT expenditures. With a copy going to each vocational department head and principal and a copy for the assistant principal who oversees the ACT programs at your school. Please review this important record for accuracy and file in a safe place. The expenditure sheets are our way to fully disclose what we spent money on and to keep you informed of the cost of equipment and professional development opportunities.

TSA News You Can Use:

We would like to thank the following TSA Advisors Linda Chambers, Dan Crumpler, Hollis Bostic, Brian Stephens, Adriana Radigan, Steve Kozak, Bud Elkin, Joe Orr, Steve Harvey, Greg McGrew, Bill Kebler, Bryon Stedman and Charles Heister for giving up their time (including nights and weekends to attend the annual TSA Leadership Conference this month. Your extra effort is providing a unique learning opportunity for our students that will last a lifetime. One advisor reported, "in doing my follow-up calls Sunday night to the parents of the kids who went on the trip, one mother asked me - What did you do to my child? She came home from the trip and slept solid for 18 hours and hasn't stopped talking about the conference since she got up!!!" An example of just one of many positive things that are happening in career and technical education here in Manatee County. If you would like to see what went on at this event follow this link: http://www.manatee.k12.fl.us/sites/middleschool/sugg/tsa_photo_gallery.htm

Consumable Supply Update:

The ACT Department has completed the electronic transfer of \$51,063.00 for consumable supply funding based on the principal's match for the 2003-04 school year. The paperwork was due September for the match with the funds deposited in the school accounts in October. Please check with your department head or bookkeeper to make sure your request funds have arrived and are where you can access them. If you did not turn in your request for consumable supply funding based on the principal's match you can still receive funding by submitting (on or before January 20, 2004; an additional opportunity will be available on or before June 20, 2004) documentation of 10 areas of achievement, which will convert to funding for the program. A maximum number of points have been assigned to each component allowing teachers to receive dollars for their programs. Remember, this is not required; this is a voluntary means making it possible for teachers to increase their consumable supply funding, thus providing students a more relevant hands-on curriculum. Teachers will find in their ACT Notebooks a section outlining consumable supply funding.

Grant Success For Lab Update:

Congratulation to Adriana Radigan, Braden River Middle who was the only Middle School Technology Education Teacher in Manatee County who took the information presented at the August 4, Back-To-School Update and submitted a grant to the Florida Department of Education for a complete technology education lab update. Adriana's grant scored in the top quarter of all submitted grants in the State. This is a great example of how the extra effort can pay off in a big way. We are proud of her for taking the lead and submitting an application for a grant.

Programs In Practice:

The ACT Department is pleased to be able to offer (for the third year) every adult, career and technical education teacher the opportunity to spend two days visiting other programs in your content area. We will provide the funds for substitute teachers and travel expenses through our Perkins Grant! All you have to do is be willing to go and learn! Opportunity #1- Local/ Within District - Half of the day will be spent visiting a program that articulates with your program. The other half of the day will be spent with postsecondary instructors and to observe the program opportunities available to students who continue their career and technical training in our region. Opportunity #2 – Statewide - The day will be spent visiting an exemplary program similar to yours in another school district in Florida. You will take a digital camera with you and record what you learn about the program you visit. Then share digital pictures and a brief summary of what you have learned via e-mail with other similar content-area teachers here in Manatee County. You can find more information that will help you get started in your ACT notebook.

Career & Technical Advisory Councils Running Great:

Numerous Advisory Council meetings took place this fall covering all of the adult, career and technical education technology areas. We are currently in Phase Two of our plan and will be starting Phase Three in January. Over 200 business, industry, community and post-secondary representatives have been recruited so far. Recruitment is currently underway for Phase Three. If you have attended an Advisory Council meeting, your participation has been much appreciated. If you still have not implemented your program Advisory Council please contact Diane Lehman at the Manatee Chamber of Commerce (748-4842 ext 137) with any questions, recruitment suggestions, or feedback. Teachers are paid their hourly rates for attending all Advisory Council meetings, plus it is a great way to link your career and technical education program to the workforce here in Manatee County. Upcoming dates for the councils are as follows:

January 15, 2004 - Palmetto High School Business Technology Education @3:45 p.m.
January 20, 2004 - Bayshore High School Technology Education @ 3:45 p.m.
January 21, 2004 - Manatee High School Business Technology Education @ 3:45 p.m.
January TBA, 2004 - Southeast High School Technology Education
January TBA, 2004 - Palmetto High School Technology Education

Special Thank You:

Hillsborough County graciously extended Manatee County the invitation to be a part of their CTSO Chapter Advisor Seminar earlier this school year. We would like to thank the following list of advisors who give up their Saturday to attend. Your efforts to move students' educational opportunities forward are appreciated and noted. Jill Bergeron-FCCLA, Dan Grantham-FBLA, David Grenier-SkillsUSA, Sheryl Griggy-PBL, Nicole Gulsby-FBLA, Teresa Herbst-SkillsUSA, Colleen Keip-FCCLA, John Kenney- SkillsUSA, Barbara Lane-HOSA, Millie Lugo-Torres-FCCLA, Marcia Maier- SkillsUSA, Michelle Meluch- SkillsUSA, Linda Owens- SkillsUSA, Adriana Radigan-TSA, Sally Rikard-FBLA, Gretta Sancho-FBLA, Virginia Schwartz Page-FCCLA, Laura Sollenberger-HOSA and Gayle Twitty-FBLA.

Manatee County Shows Strength At National FCCLA Cluster Meeting:

November 14-16 were the dates of the National FCCLA Cluster Meeting in Jacksonville which was attended by Lynda Elkin and her six Palmetto High students, as well as Joan Stencik with her three Manatee High students, including State Officer Amber Westbrook, Chapter President and Treasurer. There were over 2,000 students and advisors attending at the Adams Mark Hotel. The keynote speakers and concurrent sessions were fantastic!!!! Amber presented a workshop on National Star Events. The networking between advisors and students was a great highlight as well. Everyone seemed to enjoy and gain so much from the conference.

Manatee County FFA Steps Up To The Plate:

We are very proud of the FFA advisors and FFA members who came and participated in the Citrus Career Development Event on Thursday, November 13, 2003. There were 28 senior teams and 16 middle school teams for a total of 44 teams participating (an increase of 8 teams from last year). Congratulations goes to our FFA Teams

at Southeast High School, Mike Buckley Advisor who's team placed 6th and 10th and to the team at Palmetto High School, Carolyn Gilbert, FFA Advisor and Deb Alwin, FFA Advisor who's team placed 15th. Keep up the great work in FFA.

Up Coming CTSO Events:

CECF/BPA - <<http://www.cecf.org>> <<http://www.bpa.org>>, March 18-21, State Leadership Conference, Airport Marriott Hotel, Orlando.

DECA - <<http://www.flDECA.org>>, February 26-29, Florida DECA State Career Development Conference, Caribe Royale Resort, Orlando.

FBLA - <<http://fbla-pbl.org>>, December 15, Dues Deadline. February 19, District 18 Competition, location TBA.

FCCLA - <<http://www.fcclainc.org>>, February 19—District proficiency events, location TBA.

FFA - <<http://flaffa.org>>, December 5th, FFA Super Sub-district, First Baptist of Wauchula, Hardee County.

HOSA - <<http://www.flhosa.org>>, February, District competition, specific date to be determined, MTI East Campus.

PBL - <<http://floridafbla-pbl.com>> December 15—Dues Deadline, April 1-4—State Leadership Conference, Orlando.

SkillsUSA-VICA - <<http://www.FloridaVICA.org>>, December 3-6, State Leadership Training Workshop, Haines City.

TSA - <<http://www.Florida-TSA.net>>, February 17, Florida State Fair TSA Events Project Pick-Up, our very own Linda Chambers, TSA Advisor @ Harlee Middle School.

The ACT Department is here to support you in any way we can to help you achieve a successful Chapter. Attending conferences with students is one of the most exciting and most demanding aspects of being a CTSO advisor while providing student centered educational opportunities that last a lifetime.

Last Thought:

Every step toward improvement builds the energy that contributes to a winning mentality.
James Costello, leadership consultant

Important ACT Dates To Remember:

5/6/2004 - ACT End-Of-Year Update Dinner (ES, MS, HS and MTI) - 4:30-6:30, Location -Twin Dolphin

8/2/2004 - ACT Back-To-School Kick-Off Update Meeting, 8:00-3:00, Location TBA

ACT Department Staff (941-708-8770)

Angie Grasberger, Vocational Career Counselor (works one day at each High School) (ext. 2228)

Kelli Kennedy, Tech Prep Specialist (works for MCC, Sarasota and Manatee School District) (ext. 2233)

Trish Litton, Secondary Vocational Program Specialist (ext. 2232)

Diane Lehman, Coordinator, Career & Technical Advisory Councils (works full time at Chamber) (748-4842 ex.137)

Doug Wagner, Director (ext.2227)